

Yampa Valley Electric Association, Inc.
Regular Meeting of Board of Directors
Wednesday, June 20, 2018
Craig Clarion Inn
300 S. Colorado Highway 13
Craig, Colorado 81625

Chairman Tom Fox called the meeting to order at 9:00 a.m.

1. Call to Order

Upon calling roll, it was reported that the following directors were present: Tom Fox, Dean Brosious, Pat McClelland, Larry Ellgen, Frank Roitsch, Glynda Sheehan, Jean Stetson, and Russ Garrity. Also present was General Counsel, Bryson Fredregill; General Manager, Steve Johnson; Engineering Manager, Benj Hoffner; Finance Manager, Amy Mahon; IT Manager, Kelli Root; Member Services Manager, Kathy Bertrand; Human Resources Manager, Randi Owens; Board Secretary, Larissa Rock. Director Scott McGill arrived during executive session.

2. Executive Session

A motion was made, duly seconded, and passed unanimously that the board of directors go immediately into an executive session under “new business” to consider documents and testimony given in confidence, and the general topics of such executive session will be to discuss and consider pending and potential adjustments to YVEA’s benefits, power purchase agreement contract negotiations, potential property transactions and related negotiations, and consultations with counsel. Board members present at the meeting were in attendance during such executive session. General Counsel, General Manager, and Board Secretary were in attendance during such executive session. Director McGill was in attendance during portions of such executive session. Such executive session convened at approximately 9:00 a.m. A motion was made, duly seconded, and passed unanimously that the board of directors exit the executive session and recess the meeting at approximately 11:00 a.m. A motion was made by Mr. McClelland, duly seconded by Mr. Garrity, and passed unanimously that the board of directors return to open session at approximately 11:15 a.m.

3. Approval of Minutes

A motion approving the minutes from May 16, 2018 as presented, was made, duly seconded, and passed unanimously.

4. Member-Owner Comments

There were no member-owners present. Mr. Fox noted that should a member arrive, the board will allow the member the opportunity to address the board.

5. Director Comments

Board members discussed the monthly YVEA all employee meetings. Board members also discussed the Adopt a Highway volunteer efforts by employees to clean up a one-mile stretch of highway in both Steamboat and Craig.

Mr. Garrity expressed his gratitude to the board, adding that his six years of service on the board made him stronger in his career in the power industry. Board members offered their thanks and appreciation to Mr. Garrity for his years of service and dedication to YVEA.

INFORMATION ITEMS

6. Staff Reports

The Financial Stability report as prepared by Amy Mahon was discussed. There were no questions.

The Customer Service report as prepared by Kathy Bertrand was discussed. There were no questions.

The Workforce Planning report as prepared by Randi Owens was discussed. There were no questions.

The Operational Stability report as prepared by John Cromer was discussed. There were no questions.

The Engineering report as prepared by Benj Hoffner was discussed. There were no questions.

The Information Technology report as prepared by Kelli Root was discussed. There were no questions.

The Safety report as prepared by Randi Owens was discussed. Ms. Owens summarized a work comp incident that occurred in May. Ms. Owens also explained the difference between an OSHA recordable incident and a workers' compensation incident.

Board members discussed the recent incident in Steamboat where a contractor was working on a job site, moving gravel with a bucket on a truck. The bucket made contact with a three-phase line which created an outage in the area. No one was injured.

7. CREA

Mr. McGill provided a comprehensive update of the business conducted at the regular CREA board meeting.

8. Western United

Mr. McGill noted there was no Western United board meeting.

Ms. Bertrand provided board members with an update on the Operation Round Up program. Board members discussed the success of the program and the various ways that the program has helped YVEA members in need of payment assistance.

ACTION ITEMS

9. Acceptance of the Financial and Statistical Reports for the Month of May

Ms. Mahon presented financial highlights from the month of May to the board.

Member Services Supervisor, Kelli Richers, joined the meeting.

Mr. Johnson noted that staff is reviewing YVEA's fire mitigation protocol. Staff is analyzing areas prone to fire danger and will configure the system to respond accordingly to help mitigate damage to infrastructure and property in the event of a fire. Mr. Hoffner noted that, during such incidents, reliability could be affected as the action will take out more of our system faster to prevent equipment falling to the ground and starting fires.

A motion accepting financial and statistical reports for May was made by Ms. Sheehan, duly seconded by Mr. McClelland, and carried with a unanimous vote.

10. Resolution 18-02P: Change of Authorized Signers

Ms. Stetson noted that the Finance Committee recommends the policy be amended to include electronic signatures.

A motion approving Resolution 18-02P as presented was made by Mr. Roitsch, duly seconded by Ms. Sheehan, and carried with a unanimous vote.

11. Property Transactions

A motion authorizing the General Manager to negotiate the sale of YVEA-owned property identified by Routt County parcel identification number 167032001 according to terms discussed in executive session, also giving the General Manager permission to execute all documents necessary to close the transaction was made by Mr. Ellgen, duly seconded by Ms. Stetson, and carried with a unanimous vote.

COMMITTEE REPORTS

12. Policy Committee

There was no report.

13. Finance Committee

There was no report.

PENDING APPROVAL ITEMS

14. Rate 50 & 52 Proposed Amendments

Board members discussed the current rate structure and rate calculations for both rate 50 and rate 52. Staff will draft appropriate paperwork for amending both rates and return to the board for approval.

OTHER ITEMS

15. Unfinished Business

There was no Unfinished Business.

16. New Business

Mr. Brosious summarized an email he received from a member who called to report a potential outage after YVEA's normal business hours. Board members and staff discussed YVEA's after-hours communication service, which is currently handled by a third party answering service. Mr. Johnson noted that he will respond to the member.

Mr. Johnson presented resolution 18-03, proposing amendments to current board policy 1-14, to the board for discussion. Mr. Johnson noted that staff will bring the resolution formally to the board next month for approval.

17. Adjournment

A motion to adjourn this regular meeting of the directors of Yampa Valley Electric Association, Inc., was made by Mr. Garrity, duly seconded by Mr. Roitsch, and passed unanimously. The Chairman then declared this regular meeting adjourned at 12:30 p.m.

Chairman of the Board

Dated: July 24, 2018

Secretary of the Board

Dated: July 24, 2018